

2025
MASTER BUILDERS VICTORIA
REGIONAL
BUILDING
AWARDS

ENTRY GUIDELINES

ENTRIES CLOSE 11:59PM FRIDAY 28TH FEBRUARY 2025



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THE AWARDS

The Master Builders Victoria Regional Building Awards acknowledges and celebrates the outstanding achievements and high quality construction of members in the residential and commercial sector of the building and construction industry across regional Victoria.

ENTRY REQUIREMENTS

- Open to members of The Master Builders Association of Victoria who are involved in either residential or commercial construction.
- Projects must have been constructed by a regionally based Master Builders Victoria member. Members with reciprocal membership with Master Builders Victoria are also eligible.
- Projects must be located in regional Victoria. Projects may be situated in another state but can not be located more than 100km away from the Victorian state border.
- Projects must have been completed between the period of 28th February 2023 to 28th February 2025 period.
- Projects entered previously may not be resubmitted.
- All entered projects are subject to an inspection by our judges. Builders and clients must be present during the inspection by judges.
- If you have any outstanding invoices you may not be eligible to submit entries in the current year's award program until payment is received.

ENTRY FEES

FIRST ENTRY ONLY

\$400 (Includes one complimentary ticket to the Awards presentation evening)

ADDITIONAL ENTRIES

\$225 (Does not include tickets to the Awards presentation evening)

All fees listed above are inclusive of GST

KEY DATES

Friday 28th February: Entries close 11:59pm

Monday 28th April - Friday 23rd May: Judging

June - July 2025: Winners announced at the awards presentation evenings.

JUDGING CRITERIA

Entries will be assessed by the following criteria:

RESIDENTIAL PROJECTS

- Quality of construction
- Design
- Client relationship
- Execution of design
- Value for money
- Sustainability/innovation

COMMERCIAL PROJECTS

- Quality of construction
- Project management
- Value for money
- Innovation
- Site management

JUDGING INSPECTIONS

Judging will take place between April 28th and May 23rd 2025.

All projects entered in the awards program will be inspected by a judging panel. These inspections are done in person and only in special circumstances may be done via video call. It is important that both the builder and client be present during the on-site inspection to answer any questions posed by the judges. Please allow at least 45 minutes to 1 hour per site for inspection.

Entrants will receive at least one week's notice of the inspection time and date. There is limited ability to reschedule allocated inspections. Please ensure you advise us of you and your clients' unavailable dates during the entry process. Whilst Master Builders Victoria cannot guarantee that we can accommodate your request, it will be taken into consideration at the time of scheduling.

The judges' decision is final and binding. If in the opinion of the judges the entries do not reach the quality standard for the competition, the judges and Master Builders Victoria in their discretion may decide not to grant an award in that category. The judges may also at their discretion reclassify any entry. Should this occur, affected entrants will be notified in advance.

Once the judging process has been completed for all entries, entrants will be notified. Please note, Master Builders Victoria does not shortlist or announce finalists. All eligible entries that meet the entry requirements and pass the judges inspection are acknowledged as nominees at the awards night.

AWARDS PRESENTATION EVENINGS

EASTERN Friday 20th June 2025

WESTERN Friday 27th June 2025

NORTHERN Friday 4th July 2025

ENTRY CHECKLIST

Supporting documentation is required with your entry providing judges with information regarding the project prior to inspection.

Once you have the following components, you are ready to begin your online submission at: masterbuildersvic.awardsplatform.com

A. ENTRANT INFORMATION

Entrants will be asked to provide general information such as Project Name, Company Name, Award Acceptor Name, Company Contact, MBV Membership Number and Builders Registration Number. Make sure you have this information at the ready.

B. WRITTEN RESPONSES

Written responses are required for all entries. Please prepare answers that are relevant to your entry responding to following topics.

RESIDENTIAL CATEGORIES CRITERIA

1. Brief history and description of your business including any unique or interesting facts about it
2. Scope of works
3. Quality of construction
4. Client relationship
5. Design
6. Execution of design
7. Value for money
8. Sustainability/innovation
9. Principal Contractors
10. Key personnel

COMMERCIAL CATEGORIES CRITERIA

1. Brief history and description of your business including any unique or interesting facts about it
2. Scope of works
3. Quality of construction
4. Project management
5. Value for money
6. Innovation
7. Site management
8. Principal Contractors
9. Key personnel

C. ENTRY IMAGES

Submission of digital images are a requirement of the entry process and must meet the following specifications:

- A minimum of **eight landscape images** must be submitted. This must include at least one 'Hero Image' which for most entries will be a front facade shot. Additional images submitted should show a varied range of the entry's key features and spaces, both internally and externally.
- Images must be taken by a **professional photographer**. Remember, these images are used in the awards presentation, magazine publications and some additional media coverage.
- Images should meet a **minimum resolution of 300dpi** with an image size of 21cm x 29cm (equates to A4 in size maximum). If your images are not of high quality, you could be asked to resubmit them.
- Images need to be submitted in **JPEG file type only** (please do not submit PDF, PPT or TIFF file types).
- For Renovation/Addition categories, please provide any 'before' shots and ensure these are clearly labeled as 'before' shots. These need to be of high quality but may not be professional.
- For Best Sustainable Home or Best Sustainable Project categories, please include images that highlight the sustainable features.

D. SUPPORTING DOCUMENTATION

Please provide the following documents attached with your entry:

- Plans – Elevations and Floorplan (max A3 size).
- Building permit
- Occupancy permit or certificate of final inspection
- Contract - Pages submitted must include the title page (including the name of builder, client information, address of project) the page that displays contract price, and final statement (signing page)
- Signed Authority Form - This is available for download from the awards portal under the attachments section.
- Letter of Declaration - On company letterhead, stating that there were no serious injuries or deaths on-site during construction. As well as no litigation or disputes relating to the project and that all legal and financial obligations have been met including to sub-contractors.
- For own homes or next of kin homes, in the instance that the builder is entering their own home or that of a next of kin a warranty certificate is a requirement of entry and will need to be supplied.
- For Display Home and Volume Builder Display Home categories, please provide supporting documents that show the home has been open for inspection to the public (eg. Brochure or Website link).

MASTER BUILDERS VICTORIA AWARD CATEGORIES

RESIDENTIAL AWARD CATEGORIES

BEST RENOVATION / ADDITION

- UNDER \$350,000
- \$350,000 - \$500,000
- \$500,000 - \$750,000
- OVER \$750,000

BEST DISPLAY HOME

To be eligible for this category you must build less than 100 homes in a particular region per year. Display Homes must be entered in the price category that reflects the DISPLAY PRICE (not the base price) and must include ALL optional extras displayed. If entering into a display home category entrant must provide evidence that the property has been open for inspection to the public. If a contract is not available to confirm the final price of the Display Home, a breakdown of costings is required.

- UNDER \$350,000
- \$350,000 - \$500,000
- \$500,000 - \$750,000
- OVER \$750,000

BEST VOLUME BUILDER DISPLAY HOME

To be eligible for this category you must build 100+ homes in a particular region per year. If you enter this category you are not eligible to enter into the Best Display Home Category. Display Homes must be entered in the price category that reflects the DISPLAY PRICE (not the base price) and must include ALL optional extras displayed. If entering into a display home category entrant must provide evidence that the property has been open for inspection to the public. If a contract is not available to confirm the final price of the Display Home, a breakdown of costings is required.

- UNDER \$350,000
- \$350,000 - \$500,000
- \$500,000 - \$750,000
- OVER \$750,000

BEST CUSTOM HOME

- UNDER \$400,000
- \$400,000 - \$500,000
- \$500,000 - \$600,000
- \$600,000 - \$800,000
- \$800,000 - \$1M
- \$1M - \$2M
- OVER \$2M

BEST MULTI UNIT DEVELOPMENT

For multi-unit developments, judge access to a minimum of two units is required.

- UP TO 3 UNITS
- OVER 12 UNITS
- UP TO 12 UNITS

BEST SUSTAINABLE HOME

Open to new homes and renovations, entrants are judged on a range of sustainability and energy saving features. This may include features such as the materials used, passive solar design elements, low energy use appliances and renewable energy.

COMMERCIAL AWARD CATEGORIES

EXCELLENCE IN CONSTRUCTION OF COMMERCIAL BUILDINGS

Projects include new construction, renovations, additions, refurbishments and high rise units/apartments.

- UNDER \$1M
- \$1M - \$3M
- \$3M - \$6M
- \$6M - \$20M
- OVER \$20M

BEST SUSTAINABLE PROJECT

Entries in this category are judged on a range of sustainability, energy saving features and occupant health. This may include features such as the materials used, passive solar design elements, low energy use appliances and/or renewable energy.

JUDGES' CHOICE AWARDS

Self nomination is not applicable for the following categories:

- REGIONAL RESIDENTIAL BUILDER OF THE YEAR*
- REGIONAL COMMERCIAL BUILDER OF THE YEAR*

Note: *all entries will be automatically reviewed for these categories.

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FREQUENTLY ASKED QUESTIONS

Who can enter the Master Builders Victoria Building Excellence Awards?

The awards are open to all Master Builders Victoria members within the commercial sector and/or the residential sector of the building and construction industry. To be eligible for entry the project must have been completed within a two-year period prior and have reached practical completion by the entry closing date.

Why should I enter?

Entering the Master Builders awards programs offers members valuable recognition, boosting their reputation and credibility in the industry. It provides marketing exposure, enhances client trust, and creates networking opportunities with industry leaders. Being an entrant can serve as a powerful marketing tool, attract new business, and motivate teams. Additionally, it allows builders to benchmark their work against industry standards, providing a competitive edge that can lead to long-term growth and more high-profile projects.

How should I put my entry together?

We recommend members read through this document and review the entry checklist section to ensure they have all the required information to begin an entry. Members should then start their online submission via our online awards platform: masterbuildersvic.awardsplatform.com and follow the step-by-step process to submit all required information and images. You can continue to make changes or update your submission right up until deadline. It is a simple platform to use, there are step by step instructions to follow as the platform prompts you along the way. Make sure you submit your entry before the deadline. From there, judges will view your completed submissions online and will still conduct an inspection of the entered project.

Are the winners notified before the awards presentation evening?

Master Builders Victoria does not shortlist or announce finalists prior to the awards night, nor do we announce or notify winners prior to the awards night. If your entry meets the entry requirements and passes the judges inspection, it will then automatically proceed to being a nominee for that category. You will be informed when you received your nominee badge and invite to the awards night.

Can the judges provide me with feedback?

Unfortunately not, judges scores and comments are confidential and are not able to be shared with members to maintain fairness across the board. If members are found to be contacting the judges directly requesting feedback about their entries, Master Builders Victoria holds the right to reject or withdraw their entry from the program.

Can I have more time to submit my entry?

Only in very exceptional circumstances can Master Builders Victoria provide members with an extension to their submission deadline. If you think you might require addition time in these circumstances, you will need to inform the events team in writing with as much notice as possible. The team leader will then approve or deny the request for an extension in writing. Requests that haven't been approved by the Master Builders team will not be honoured.

Can I enter the same project as last year?

No, previous entries may not be resubmitted.

MEDIA COVERAGE

Media coverage of the Master Builders Victoria Regional Building Awards includes (but is not limited to) the Master Builders Victoria Construction Awards magazine, Winning Homes magazine, Master Builders Victoria website and social media, and Master Builder Magazine. Please be aware you may be contacted by the publishers of the 'Excellence in Construction Awards' and 'Winning Homes' magazines, to discuss advertising opportunities for this publication.

Editorial comments and photographic display of the projects entered will be at the discretion of the appropriate media and Master Builders Victoria. Whilst it is the aim of Master Builders Victoria to feature the work of entrants accurately, there will be no responsibility taken for discrepancy, error, omission or misrepresentation of that entry in any media report.

Master Builders Victoria also promotes the awards on social media channels.

FURTHER INFORMATION

For further information please contact the events team via email events@mbav.com.au

HOW TO ENTER:

All entries for the 2025 Master Builders Victoria Regional Building Awards are to be submitted through our awards platform by 11:59pm Friday 28th February 2025
masterbuildersvic.awardsplatform.com

