

# Annual General Meeting Agenda

Wednesday, 30 November 2022 – 4.00pm

**NOTICE is given that the Annual General Meeting of the Master Builders Association of Victoria will be held on 30 November 2022 at 4.00pm via video conference**

Item	Time allocated	Responsibility
<b>1 MEETING OPENING</b>	4.00pm – 4.05pm (5 mins)	President
Welcome and acknowledgement to country	-	-
Acknowledgement of members attending, apologies and quorum	-	-
Director conflicts of interests; gifts, benefits and hospitality	-	-
Confirmation of minutes of Annual General Meeting held on 25 November 2021	-	-
<b>2 REPORTS</b>	-	-
To receive the Statement of Financial Position and Statement of Financial Performance as at 30 June 2022	4.05pm – 4.10pm (5 mins)	CEO
<b>3 MATTERS FOR DECISION</b>	-	-
Adoption of new Constitution	4.10pm – 4.13pm (3 mins)	Company Secretary
Re-appointment of Auditors	4.13pm – 4.15pm (2 mins)	Company Secretary
<b>4 PRESENTATIONS</b>	-	-
Report from the Council on the affairs of the Association during the preceding year	4.15pm – 4.20pm (5 mins)	President
Update on 2022 MBV Election	4.20pm – 4.25pm (5 mins)	Company Secretary

<b>Item</b>	<b>Time allocated</b>	<b>Responsibility</b>
<b>5 MEETING CLOSING</b>	-	-
To deal with items of general business as may properly be put forward at such meeting	4.25pm – 4.30pm (5 mins)	President