

## INCIDENT INVESTIGATION

Incident Investigation is critical to any personnel with roles and responsibilities in the area of safety management and incident investigation. Determining the cause(s) of incidents is imperative in preventing similar incidents reoccurring in the future.

The Incident Investigation training is for individuals who are required to undertake or assist in any stage of the investigation process including supervisors, operational staff, Human Resource and Workplace Health and Safety professionals.

## COURSE OVERVIEW

When incidents are investigated, the emphasis should be determining the root cause of the incident and identifying recommendations that will either eliminate or reduce the risk from happening again.

The purpose is to find facts that can lead to corrective actions rather than looking for faults. This two-day training program focuses on developing the knowledge and skills required to effectively lead and facilitate incident investigations.

This training program will help participants recognise when incident investigation is necessary and enhance their ability to provide support and offer advice on appropriate remedial actions, investigation quality issues, prepare reports and present outcomes.

## LEARNING OUTCOMES

In the Incident Investigations course participants will:

- Locate, understand and apply relevant legislation, documentation, policies and procedures;
- Understand the 7 phases of incident investigation;
- Determine objective authority;
- Understand different types of human error and what impacts this can have on eliminating and reducing future risks;
- Conduct interviews using appropriate questioning and active listening techniques;
- Learn how to develop corrective actions; and
- Prepare investigation reports and present outcomes.

## HOW WILL I LEARN?

This course is delivered utilising our unique combination of classroom style learning, feedback workshops and a simulated building site. Participants assume a site leadership role and are given the opportunity to practice and apply newly learnt skills and knowledge when confronted with everyday challenges and personalities experienced on site.

Learning is reinforced and enhanced in our simulation sessions with a team of highly trained specialist actors. Participants are given the opportunity to question, experience human error, collect data and develop corrective actions based on their investigation.

In our safe learning environment, participants will be challenged to demonstrate effective investigation techniques, the ability to question why things have happened and to create a reporting culture for your organisation.

## DEBRIEFING SESSIONS

Each simulation is monitored by a team of trained observers and followed by a facilitated debriefing session. Here participants are able to exchange their experiences and individual feedback is provided by our trained observers.

Participants discover that there are many ways to approach each interaction or challenge and how their actions and responses can influence incident investigation outcomes. Participants will become aware of their development areas and discover how with practice and refinement these can be improved and implemented back in the workplace.

BLSC participants will develop the skills to become better leaders for your organisation.

## ENROLMENT DETAILS

Duration: 2 days  
Date: TBC

Cost (inc. GST):  
\$1330 – Master Builders Member & Incolink Contributor  
\$1990 – Master Builders Member  
\$1740 – Incolink Contributor  
\$2370 – Non Member

To make a booking please call 9411 8000 or book online at [blsc.com.au](http://blsc.com.au)

