

2020
M A S T E R B U I L D E R S
EXCELLENCE IN
CONSTRUCTION
A W A R D S

ENTRY GUIDELINES

ENTRIES CLOSE WEDNESDAY 18TH MARCH 2020



2020
MASTER BUILDERS
EXCELLENCE IN
CONSTRUCTION
AWARDS

THE AWARDS

The Master Builders Excellence in Construction Awards acknowledge and celebrate the outstanding achievements and high quality construction of members in the commercial / industrial sector of the building industry.

ENTRY CRITERIA

- Open to members of Master Builders Victoria who are involved in commercial / industrial construction.
- Projects must have been completed to practical completion within the period 18th March 2018 to 18th March 2020 (with the exception of Health and Safety projects, which must be still under construction at time of judging).
- Projects entered previously may not be resubmitted.
- Entries must be complete (see Entry Requirements for details) at the time of closing date; otherwise entry will not be accepted.
- Builders and clients must be present during on-site inspection by judges.
- If you have outstanding accounts relating to previous Master Builders Building Excellence Awards, you may not be eligible to submit entries in the current year's award program until payment is received.

CLOSING DATE FOR ENTRIES

The closing date for entries is COB Wednesday 18th March 2020.

Late entries will not be accepted.

ENTRY FEE

FIRST ENTRY ONLY

\$700 (includes one complimentary ticket to the Gala Awards Presentation Evening)

ADDITIONAL ENTRIES

\$450 (does not include tickets to the Gala Awards Presentation Evening)

Please note: No fee applicable for nominations for the builder nominated Best Specialist Contractor.

GALA AWARDS PRESENTATION EVENING

The Gala Awards Presentation evening will be held on Friday, 14th August 2020.

A special feature presentation will be made of each category winner.

Invitations will be sent in June 2020.

KEY DATES

18th March Entries close 5pm

28th April - 29th May On-site judging

August Winners announced at the Gala Awards Presentation Evening

PHOTOGRAPHY ASSISTANCE

If you require assistance with professional photography advice, please contact Rita Beaini on (03) 9411 4570, Lisa Sacco on (03) 9411 4595 or email events@mbav.com.au

JUDGING CRITERIA

All entries are judged by a panel of industry representatives according to the strict criteria. Entries will be assessed by the following criteria:

QUALITY OF CONSTRUCTION

- Structure
- External finishes
- Services
- Joinery/Internal finishes
- Civil works

SITE MANAGEMENT

- Safety
- Industrial relations
- Site organisation
- Sustainability initiatives (during construction)

VALUE FOR MONEY

- Method of contracting
- Finalisation of contract

INNOVATION

- Construction methodology
- Installation procedures

PROJECT MANAGEMENT

- Time performance
- Client relationship
- Subcontractor co-ordination
- Degree of difficulty

ON-SITE JUDGING

On-site judging will take place between 28th April and 29th May 2020. A judging panel will inspect all projects entered. It is also important that relevant personnel (i.e. builder and client) attend the on-site inspection and will be able to answer any questions posed by the judges.

Entrants will receive at least one week's notice of the inspection time and date. Should there be a period of time during the judging dates that are not suitable for the inspection to take place (e.g. relevant personnel not available), please advise Master Builders Victoria by no later than 18th March 2020 so that judging can be scheduled to accommodate this. Any changes to inspection dates requested after this date cannot be guaranteed. Please allow at least 1 hour per site for inspection.

The judges' decision is final and binding. If in the opinion of the judges the entries do not reach the quality standard for the competition, the judges and Master Builders Victoria in their discretion may decide not to grant an award in that category. The Judges may also at their discretion reclassify any entry. Should this occur, affected entrants will be notified in advance.

Please indicate on the entry the dates you are unavailable.

MEDIA COVERAGE

Media coverage of the Master Builders Excellence in Construction Awards includes (but is not limited to) the Master Builders Construction Awards magazine, Master Builders Victoria website and Master Builders Victoria magazine.

Please be aware you may be contacted by the publishers of the Excellence in Construction Awards magazine, News Corp, to discuss advertising opportunities for this publication.

Editorial comment on and photographic display of the projects entered will be at the discretion of the appropriate media and Master Builders Victoria. Whilst it is the aim of Master Builders Victoria to feature the work of entrants accurately, there will be no responsibility taken for discrepancy, error, omission or misrepresentation of that entry in any media report.

Master Builders Victoria will also be promoting pre, during & post awards, on all of our social media channels.

ENTRY REQUIREMENTS

Please be aware that the emphasis will be based on the on-site inspection by a team of judges. However the following information is required to provide judges with information regarding the project prior to inspection. This information must accompany the entry. It is also imperative that both the builder and client (both of whom have extensive knowledge of the project) attend the on-site inspection.

Your completed entry will comprise of seven components:

A. ONLINE ENTRY

A completed official online entry, including relevant authorisations, must be submitted at masterbuildersvic.awardsplatform.com

B. SUPPORTING DOCUMENTATION

Additional information is required to support your online entry. Please include information on the following:

GENERAL CONSTRUCTION CATEGORIES CRITERIA

1. Provide a brief history and description of your business including any unique or interesting facts about it
2. Scope of works
3. Quality of construction
4. Project management
5. Value for money
6. Innovation
7. Site management
8. Principal contractors
9. Key personnel
10. Best Specialist Contractor (optional)
 - Please describe why this specialist contractor should be recognised as the 'best' (if applicable)
 - Please include a brief overview of the work undertaken by specialist contractor.

EXCELLENCE IN HEALTH AND SAFETY AWARD CRITERIA

1. Scope of works
2. Safety overview and safety culture
3. Subcontractor coordination
4. Buildability incorporating safety in the design
5. Innovation
6. Principal contractors
7. Key personnel

BEST SUSTAINABLE PROJECT CATEGORY CRITERIA

Please contact the Master Builders Victoria for the criteria and checklist that is required to enter in this category.

C. DIGITAL IMAGES

Images must be taken by a professional photographer. Entrants are responsible for the quality of all images. These images are used in the audiovisual presentation and media; so good quality material will better profile your entry. If entering into the Sustainable category please submit relevant images that showcase the Sustainable features.

Digital images must meet the following specifications:

- Images must reflect the category entered.
- Images must highlight any special features of the project as well as general shots.
- Should you be nominating your best specialist contractor please also include photos appropriate to their work on this project.
- A minimum of eight (8) images (mix of internal and external images). Please supply landscape format rather than portrait.
- Resolution of 300dpi with an image size of 21cm x 29cm (i.e. equates to A4 in size maximum) in JPEG file type only (please no PDF, PPT or TIFF file types).
- No mobile phone images accepted.

Please note if your images are not of high quality you could be asked to resubmit them.

D. ENTRY FEE

\$700 (first entry) \$450 (additional entry)

E. CONTRACT AND PERMITS

Please provide a copy of the contract and final statement (signing page). Building Permit and Occupancy Permit/Certificate of Final Inspection.

Not mandatory however you may supply additional information including; promotional brochures, client satisfaction letters, media articles or video/time lapse videos.

F. PLANS

Max A3 size include elevations/floorplan.

G. WRITTEN CONFIRMATION

A written confirmation on company letterhead that there were no serious injuries or deaths occurred onsite during construction. A written confirmation on company letterhead that there are no outstanding debts or complaints relating to the project.

AWARD CATEGORIES

EXCELLENCE IN FITOUT

EXCELLENCE IN CONSTRUCTION OF COMMERCIAL BUILDINGS

- UNDER \$3M
- \$3M-\$5M
- \$5M-\$10M
- \$10M-\$15M
- \$15M-\$20M
- \$20M-\$30M
- \$30M-\$80M
- OVER \$80M

EXCELLENCE IN HIGHRISE APARTMENT BUILDINGS

EXCELLENCE IN LOWRISE APARTMENT BUILDINGS

EXCELLENCE IN CONSTRUCTION OF INDUSTRIAL BUILDINGS

EXCELLENCE IN CIVIL CONSTRUCTION

EXCELLENCE IN HEALTH AND SAFETY

This award category judges a nominated project only, which must be inspected whilst under construction. Therefore for this award only, the project must not be completed by the closing date of entries.

This category is judged on:

- Demonstrates commitment to implementing and achieving high standards of health and safety management.
- Shows an approach to health and safety which incorporates identification and assessment of workplace hazards.
- Shows a high level of employee involvement in the management of workplace hazards.
- Shows workplace safe work systems which incorporate recognition of employee training needs, a commitment to adopting higher order control solutions where possible and ongoing monitoring and review.

BEST SUSTAINABLE PROJECT****

BEST SPECIALIST CONTRACTOR

JUDGES' CHOICE AWARDS

Nomination not applicable for the following categories

- **YOUNG BUILDER OF THE YEAR***
- **REGIONAL BUILDER OF THE YEAR****
- **MASTER BUILDER OF THE YEAR***

Note: All commercial, industrial and civil categories include new construction, renovations, additions and refurbishments. Commercial buildings also include high rise units. Industrial buildings are constructed for the primary purpose of industry such as, but not limited to manufacturing, agriculture, service and warehousing. An industrial building may include within the complex facilities for administration, training and amenities. *Nomination not required for these categories. All entries will be automatically reviewed for these categories. **Nomination not required for this category. The Regional Builder of the Year will be awarded from the finalists of the 2020 Regional Building Awards program. ***If entering the Best Sustainable Project Category, contact Master Builders on (03) 9411 4570 to obtain a checklist to be completed with your submission.

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FREQUENTLY ASKED QUESTIONS

What are the Master Builders Building Excellence Awards?

The Master Builders Building Excellence Awards acknowledge and celebrate the outstanding achievements and high quality construction of Master Builders members. All awards culminate at respective presentation evenings for the Regional Building Awards, Excellence in Construction Awards and Excellence in Housing Awards.

Who can enter the Master Builders Building Excellence Awards?

The awards are open to all Master Builders members within the commercial sector and/or the residential sector of the building industry. To be eligible for entry the project must have been completed within a two year period prior and have reached practical completion by the entry closing date.

Why should I enter?

To gain a competitive edge. Past winners of these awards have gained a valuable self promotion tool. All entrants are showcased in the glossy awards magazine distributed after the presentations. These magazines are distributed to all Master Builders members. Winners are promoted on the Master Builders website for 12 months.

You receive one complimentary ticket to the Gala Awards Presentation Evening. The awards presentation evening provides the opportunity for you to thank and recognise the hard work of your staff, contractors and to show appreciation to your clients by treating them to a prestigious gala event and night out.

How should I put my entry together?

Members are asked to register via the online awards platform (masterbuildersvic.awardsplatform.com) and follow the step by step process to submit all required information and images. Judging criteria and entry requirements can be viewed once you create your first entry. You can continue to make changes or update your submission right up until deadline. It really is just simply following the prompts once you have registered. It is important to note that all criteria, entry requirements and categories have remained the same. Judges will view your completed submissions online and will still conduct an inspection of the entered project.

Can I enter the same project as last year?

No, previous entries may not be resubmitted.

What sort of photos are required to be submitted with my entry and when are they required?

Images of the project must be submitted at the time you submit your entry. Images are to be taken by a professional photographer and should include an assortment of internal and external shots. All images are to be landscape page layout. Images must be 300dpi in resolution in JPEG file type only.

Do you have a photographer you can recommend?

Yes, we work closely with and can recommend a professional photographer. Please Phone (03) 9411 4570 to request further information.

What are the photos used for?

The images are used for a variety of purposes: media, newspaper and magazine print but most importantly these images are used within the audiovisual presentation of the awards night. Therefore good quality images will better profile your entry on the night and in various publications if used. Photos of your project are not viewed as part of the judging process.

Are there finalists announced in each category?

No. Master Builders Victoria do not have finalists. All entries are eligible for an award unless previously advised that the entry does not meet the judges criteria.

Are the winners notified before the Gala Awards Presentation Evening?

All winners are announced on the night during the award presentations. No winners are notified prior to this.

FURTHER INFORMATION

For further information please contact Lisa Sacco on (03) 9411 4595, or Rita Beaini on (03) 9411 4570, or email events@mbav.com.au

HOW TO ENTER:

All entries for the 2020 Excellence in Construction Awards are to be submitted online by Wednesday 18th March 2020.

masterbuildersvic.awardsplatform.com

