



# 2024 HOMES VICTORIA EXCELLENCE IN SOCIAL PROCUREMENT AWARD

## INTRODUCTION

Master Builders Victoria (MBV), in collaboration with Homes Victoria, are excited bring in the Homes Victoria Excellence in Social Procurement Award again for 2024.

We are committed to celebrating best practice in social procurement and supporting our industry.

We are working towards raising the profile of social procurement and highlighting the benefits to organisations, recognising it drives a fairer and more equitable Victoria. We want to showcase real life examples of how social procurement can be implemented and achieve great outcomes for projects and the broader community.

Through MBV's partnership with Homes Victoria, in a concerted effort to bring attention to the importance of social value on projects, we have created the inaugural Excellence in Social Procurement Award.

This award will recognise the best approach to social procurement in construction and infrastructure projects across Victoria.



## WHAT IS SOCIAL PROCUREMENT?

Social procurement is when buyers use their purchasing power to generate social value, in addition to the goods and services they require. It provides an opportunity to positively transform people's lives without compromising on the quality of goods or services provided.

# ENTRY CRITERIA

- Open to members of Master Builders Victoria who are involved in commercial / industrial construction.
- Projects must have been completed to practical completion within the period from 28 June 2022 to 28 June 2024.
- Projects entered previously may not be resubmitted.

- Entries must be complete (see entry requirements for details) at the time of closing date; otherwise, they will not be accepted.
- If you have outstanding accounts relating to previous Master Builders Victoria Building Excellence Awards, you may not be eligible to submit entries in the current year's award program until payment is received.

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## CLOSING DATES

11.59pm Friday, 28th June 2024 | Late entries will not be accepted

### ENTRY FEE

#### FIRST ENTRY ONLY

\$350 (includes one complimentary ticket to the Awards presentation evening)

#### ADDITIONAL ENTRY

Free of charge (does not include tickets to the Awards presentation evening)

Additional entry means if you have entered a project into the 2024 Excellence In Construction Awards already and your entry into the Homes Victoria Excellence in Social Procurement Award is an additional entry to this.

### AWARDS PRESENTATION EVENING

This award is part of the MBV Excellence In Construction Awards. The awards presentation evening will be held on Friday, 9<sup>th</sup> August 2024. A special feature presentation will be made of each category winner.

### JUDGING CRITERIA

All entries are judged by a panel of industry representatives according to the strict criteria. Entries will be assessed by the following criteria:

- Social Impact
- Ethical Practices
- Collaboration (Project and Relationship Management)
- Transparency and Accountability
- Scalability and Replicability
- Community Engagement

**Entries will be assessed by the following criteria:**

CRITERIA	METRICS	WEIGHTING
Social Impact	The submission should demonstrate a clear and measurable social impact, such as creating employment opportunities via social enterprise contracts, supporting local communities, promoting environmental sustainability, or addressing social challenges.	25%
Ethical Practices	The submission should adhere to ethical principles and responsible business practices, including fair wages, safe working conditions, and environmentally friendly operations.	20%
Collaboration (Project and Relationship Management)	The submission should involve collaboration with various stakeholders, such as the client, government entities, non-profit organisations, local communities, and suppliers, to achieve broader social objectives.	15%
Transparency and Accountability	The submission should demonstrate transparency in its procurement processes, supply chain, and reporting practices. It should also have mechanisms in place for monitoring and evaluating social outcomes.	15%

CRITERIA	METRICS	WEIGHTING
Scalability and Replicability	The submission should have the potential for scalability or replication in other contexts, allowing for wider social and economic impact. This could be demonstrated via procurement-related systems, policies and processes for planning, sourcing and contract management.	10%
Community Engagement	The submission should engage with local communities, seeking their input and involvement in decision-making processes, and addressing their specific needs and aspirations.	15%

## JUDGING

Judging will take place online only, between **8<sup>th</sup> – 12<sup>th</sup> July 2024**.

A judging panel will assess all projects entered. This award will be judged online only. There will be no in person inspections for 2024. At the Judge's discretion, entrants may be contacted in relation to their submission for further details or clarification.

The Judges' decision is final and binding. If, in the opinion of the judges the entries do not reach the quality standard for the awards program, the judges and Master Builders Victoria at their discretion may decide not to grant an award in the particular category. Should this occur, affected entrants will be notified in advance.

## MEDIA COVERAGE

Media coverage of the Master Builders Victoria Excellence in Construction and Housing Awards includes (but is not limited to) the Master Builders Victoria Construction and Housing Awards magazine.

Please be aware you may be contacted by the publishers of the Excellence in Construction and Housing Awards magazine, News Corp, to discuss advertising opportunities for this publication. Editorial comment on and photographic display of the projects entered will be at the discretion of the appropriate media and Master Builders Victoria.

Whilst it is the aim of Master Builders Victoria to feature the work of entrants accurately, there will be no responsibility taken for discrepancy, error, omission, or misrepresentation of that entry in any media report. Master Builders Victoria will also be promoting pre, during and post awards, on all our social media channels.

# ENTRY REQUIREMENTS

Supporting documentation is required to accompany your entry; providing judges with information regarding the project prior to assessment. Your completed entry will comprise of the following components:

## **a. ONLINE ENTRY**

A completed official online entry, including relevant authorisations, must be submitted at [Masterbuildersvic.awardsplatform.com](https://masterbuildersvic.awardsplatform.com)

## **b. SUPPORTING DOCUMENTATION**

Excellence in Social Procurement Award Criteria

- ✓ Provide a brief history and description of your business and project
- ✓ Scope of works
- ✓ Examples of social and economic impact and outcomes
- ✓ Details of supplier diversity and inclusion
- ✓ Copy of social procurement policy
- ✓ Copy of community engagement plan
- ✓ Authority Form (Signed by photographer, client and builder)

### c. DIGITAL IMAGES

Images must be taken by a professional photographer. Entrants are responsible for the quality of all images. These images are used in the audio-visual presentation and media; so good quality material will better profile your entry. If providing 'before' shots, please ensure these are clearly identified as 'before' shots.

If entering the Excellence in Social Procurement categories, please include images that highlight the Social Procurement features.

#### **Digital images must meet the following specifications:**

- ✓ Images must reflect the category entered.
- ✓ Images must highlight any special features of the project as well as general shots.
- ✓ A minimum of eight (8) images (mix of internal and external images). Please supply landscape format rather than portrait.
- ✓ If entering a renovation/addition category please include two (2) before images and clearly identify them as the before images.
- ✓ Resolution of 300dpi with an image size of 21cm x 29cm (i.e., equates to A4 in size maximum) in JPEG file type only (no PDF, PPT or TIFF file types).
- ✓ No mobile phone images accepted.
- ✓ If your images are not of high quality, you could be asked to resubmit them.

### d. PLANS

- ✓ Max A3 size include elevations/floorplan.

### e. CONTRACT AND PERMITS

#### **Please provide the following:**

- ✓ Building permit
- ✓ Occupancy permit or certificate of final inspection

To support your entry, we recommend that you provide additional information including; promotional brochures, client satisfaction letters, media articles or videos, including time-lapse videos.

### f. LETTER OF DECLARATION

- ✓ Entrants must submit a written confirmation with their company letterhead that there were no serious injuries or deaths occurred on-site during construction of your submitted project. Entrants must also provide a written confirmation including their company letterhead that there are no outstanding debts or complaints relating to the submitted project.