

Master Builders Association of Victoria Board Conduct Principles

Master Builders Association of Victoria

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The Master Builders Victoria Board is committed to creating a safe, welcoming, and inclusive environment for everyone, regardless of gender identity and expression, sexual orientation, disability, physical appearance, body size, race, age, religion, socioeconomic status or nationality.

Directors of Master Builders Victoria are expected to adhere to the following principles:

1. Act in the best interests of Master Builders Victoria at all times.
2. Conduct yourself with professionalism and respect towards all members of the community.
3. Respect the confidentiality of all Master Builders Victoria's sensitive and private information and ensure that such information is protected and kept secure at all times. Any unauthorised disclosure of such information may result in disciplinary action, legal action, or both.
4. Avoid conflicts of interest or the appearance of conflicts of interest that may affect or compromise the performance of your duties.
5. Take an over-disclosure approach and ensure that any potential perceived conflict is disclosed as soon as practicable.
6. Comply with all applicable laws, regulations, and policies.
7. Refrain from engaging in any illegal, unethical, or discriminatory activity.
8. Foster a culture of inclusivity, diversity, and respect within the organisation.
9. Promote transparency and accountability in actions and decisions.
10. Act with diligence, responsibility, and care in carrying out your duties and responsibilities.
11. Encourage an environment that promotes innovation, creativity, and continuous improvement.
12. Directors are prohibited from engaging in romantic or physical relationships with any Master Builders Victoria employee, contractor, sponsor, student, or fellow director unless the relationship is disclosed, and the Board deems the relationship appropriate.
13. Directors are prohibited from speaking to the media regarding Master Builders Victoria without direction from the Board the CEO, or their delegate.
14. Directors are prohibited from making any statements or posts on social media that are inconsistent with Master Builders Victoria's position and must consult with the CEO before posting anything that might be related to Master Builders Victoria's positions or commentary on any MBV team members' job performance.
15. Directors report any suspected breaches of the Board Conduct Principles to the Company Secretary as soon as practicable.

Violating these Board Conduct Principles may result in legal action and disciplinary action, including but not limited to warning, suspension, or removal from the Board.

Policy: Board Conduct Principles

Date Written:	April 2023
Written By:	Tristan Moseley
Date Last Reviewed:	N/A
Reviewed By:	N/A
Date of Next Review:	April 2026
Policy Owner:	CEO
Approved by:	Sign:  Date: 18/10/2023
<i><u>This policy should be read carefully as users will, in future, be deemed to be aware of its contents if there is any breach of the organisation's policy.</u></i>	